



SEMINOLE TRIBE OF FLORIDA
Center for Student Success and Services

Homework Assistance Request Application School Year 2017 - 2018

Student's Name: _____ Member ID#: _____

Student is enrolled in the following program: Grade K-8 Grade 9-12

Name of School: _____ Grade Level: _____

Reservation: _____ Homework Location: _____

Parent/Legal Guardian Contact:

 Name Phone

 Name Phone

Two (2) Emergency Contacts Are Required:

 Name Phone

 Name Phone

 Address Email Address

Signature of Requestor: _____ Date: _____

I understand that homework assistance is an afterschool program that assists my child with homework. The assistants will/can only complete homework provided by the student. It is still my responsibility to complete any unfinished assignments and complete daily reviews with my child at home.

Dismissal Requirements:

Pickup by Parent/Legal Guardian Release to Recreation Release to Boys & Girls Club Walk/Ride Home*

Other:

Name: _____ Relationship: _____ Contact #: _____

By signing this Request Form you hereby agree to the dismissal process above and all applicable policies and procedures.

****Students under the age of ten (10) will not be permitted to walk home, unless accompanied by a sibling/relative over the age of ten (10).***

For Office Use

Approved

Tutor Program Manager Approval: _____ Date: _____

(Signature)

Comments: _____

Location: Hollywood Big Cypress Brighton Immokalee



SEMINOLE TRIBE OF FLORIDA
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**Rules and Procedures for Unaccompanied Minors At
Homework Assistance Locations After Closing School Year 2017 – 2018**

Student Name: _____

Please note, all minors must be picked up from the Homework Assistance Locations by/before closing time.

Procedures:

If a minor student is left at Homework Assistance location at the time of closing, the following procedures will be in place:

- The Homework Helper will contact the parent and/or legal guardian of the minor.
- The parent/guardian and/or designee is required to pick up their child within one half (1/2) hour of notification.
- If the Homework Assistance staff is unable to contact the parent and/ guardian, or if the parent/ guardian or designee is unable to pick up the student within the allotted time of notification, the Seminole Police Department (SPD) will be contacted.
- Custody of the minor will be transferred to the approved SPD representative.
- The parent/guardian will be responsible for picking up the minor student from SPD.

I AGREE TO ALL PROCEDURES AND REQUIREMENTS AS STIPULATED ABOVE:

Print Name: _____

Date: _____

Parent/ Guardian Signature: _____

Phone: _____